



St. Patrick's Catholic Primary School

PREP TO YEAR 6

35 Mulgrave Street, Bundaberg West, Q 4670
T 07 4152 1380

Pick Up & Drop Off Zone – Mulgrave Street

Mulgrave Street will be a designated Drop Off and Pick Up Zone for Prep-Year 2 students.

Note - Students in these cohorts who have older siblings in 3-6 may also use the Powers Street exit

General

- If you enjoy waiting outside of classrooms for your children, please do so. If you choose to do this, please park on Mulgrave Street itself.
- You may collect your children at the George and Powers Street gates. There is a teacher on duty at all gates until 3.20pm.
- The Pick Up Zone can only be accessed by cars travelling north on Mulgrave Street, turning left into the Pick Up Zone. Cars are not permitted to cross traffic on Mulgrave Street to enter the Pick Up Zone from 3.05pm until 3.30pm. When exiting the Pick Up Zone, please consider turning left on to Mulgrave Street to assist with traffic congestion.
- Do not park in a No Standing area or across a local resident's driveway.
- Do not stop on our School Crossing or drive over the crossing whilst the crossing supervisor or any pedestrian is on the crossing.
- Use only the designated School Crossings and avoid walking across the car park driveway. We have pedestrian access either side of the carpark, so that no-one needs to walk across the busy driveway.
- Parking in the Mulgrave Street Carpark is for staff only. Parents are not to park in this area, as it will severely disrupt the Pick Up and Drop Off process. The one exception to this is for our two families who use our designated Disabled Parks in the staff carpark.

Dropping Off before School

The school's drop off zone is only a **1-2 minute Standing Zone**. Before you leave home, make sure your child has their bag ready and with them in the car. When your car pulls alongside the white pick up and drop off zone, drive forward as far as you can, stop, and then have the children exit the car on the footpath side as quickly as possible. This is not a time for long good-byes, hair-brushing and so on.

Picking Up After School

- Pick Up will commence at 3:05. Please do not enter the Pick Up Zone before 3:05 as students will not be ready. We recommend coming a little later, to ensure your child is ready. Please do not queue on Mulgrave Street beforehand as this will disrupt traffic.
- As you enter the Pick Up Zone, drop down your visor displaying your surname. As soon as this name is visible to the teacher on duty, it will be announced over the PA system. Your child will then move from the waiting area, and proceed to wait behind the bollards. You drive forward as far as you can into the zone and stop. Once your car has stopped, your child will enter your car from behind the bollards.
- If your child is not present when you pull into the Pick Up zone, you will be asked to do a circuit proceeding north on Mulgrave, then west on George, up Powers Street, along Walker Street, back into Mulgrave. This ensures traffic continues to flow. **It is clearly helpful for you to emphasize to your child the importance of coming straight from class to the Pick Up area.**